

ASSOCIATION OF PROFESSIONAL ADMINISTRATORS
Executive Board Meeting
Education Association of Worcester (EAW) conference room
397 Grove Street, Worcester 01605
Friday, October 20, 2017
APA Board Meeting 10:00am

MINUTES of Meeting:

In attendance: Sherry Horeanopoulos (President/Fitchburg), Charlie Cianfarini (VP/MCLA), Jim Murphy (Treasurer), Michael Pelletier (Salem), Michael Storey (Bridgewater), Mark Powers (Framingham), Alan Jackson (Worcester), Katie D'Urso (MTA) Aaron Childs (Membership), Rich Sutter (Westfield), Kathi Bradford (Secretary)

Not attending: Edward Vacha (Mass Maritime), Howie Larosee (Mass Art)

- I. **Call to Order** by Sherry at 10:06am

- II. **Approval of September Minutes** – Motion to approved by AJ, second by Mike S. PASSED 7-0-0 (Jim arrived following vote, now 8 voters present)

- III. **President's Report - Sherry**
 - a. Sherry did not go to HELC.
 - b. Please try to get 26% of our membership to sign the petitions. Due November 9, the latest.
 - c. A bit of inside info re: COP. The COP was in favor of our counter proposal to move to 6 months. Think we should stick to our guns about this.
 - i. CJ is filing another unfair labor practice re: the librarians. During their negotiations, he asked if everything was on the table and then Jim came in with another proposal. He is refusing to bargain in good faith.
 - ii. UMASS decided not to bargain this past summer. They want to wait. We are not going to do that. Some contention in the HELC group.
 - d. Katie will talk about the "all in campaign" to keep membership and the need to emphasize the value to each member.
 - e. Want to have a brief discussion of negotiation items to prepare for 11-9-17 meeting.
 - f. November 17 is the annual meeting at Salem State.
 - i. Mike P is our host. Please send him the number attending from your campus by 11-10.
 - ii. The location is at 225 Derby St. Park across the street.
 - iii. We will be meeting on 11-16, night before, at the Salem Waterfront Hotel and Suites, Pickering Wharf, Salem 01970. Please let Charlie/Sherry know if you will need a room.

(RICH ARRIVED at 10:26am – 9 voters present)

g. HELC cancelled for November.

IV. Treasurer's Report/Audit Report – Jim

- a. Please see information sent by Jim
- b. October APA expense reports due Tuesday, October 24
- c. We will update computers after the elections.

Motion to approve treasurer's report by Mark, second by Mike S PASSED 9-0-0

V. Membership and Data – Aaron

- a. 1397 members, up 16 since September
- b. 76 agency, up 3 since September
- c. 1 cash paying member
- d. Sherry discussed a need to update the website at least 1x per quarter. Discussion: It depends on what we want/need? If we are talking about hiring someone, we need photos, articles or links to make it better. .if we just want a few things changed each quarter, we can do it on a rotating basis.
- e. Katie brought up needing a counter proposal to the lawsuit. She will talk with Aaron to make sure we will not impact membership.

VI. Health and Welfare Report – AJ

- a. The meeting was held on 9/22/17.
- b. Investments are doing well.
- c. They discussed whether they need to meet every month because they really only need a small amount of time to accomplish their goals and can do it with less meetings.
- d. He will still get regular reports.
- e. No discussion about dental. . .money is not there and there is no plan to get more money from the state to H and W. Katie reminded us about the MTA dental plan. We discussed the mailing.
- f. We do need to increase funds to be able to respond to an emergency. Only have about 6 month's worth right now.

VII. Committee Reports – Sherry

- a. When we resolve the contract, it will be time to resolve any issues with the bylaws. Sherry will bring them for review at the next meeting.
- b. We also need to discuss the electronic voting option.

VIII. Old/New Business

- a. Discussion of negotiation items, as needed – Reviewed items that are still pending for negotiation meeting on 11-10-17.
- b. Annual meeting at Salem State in November – see president's report

- c. Charlie brought up the annual MTA meeting dinner in Boston. Would like to see more representation/attendance at the meeting. .and not just attendance at the dinner. Spouses are ok.
- d. Rich recommends allowing all to apply for raises regardless of whether they have received a commendable or not. Katie indicated we may be able to bring this up under counter proposals.
- e. Upon completion of contract negotiations, we will need to hold an election. The following items are important for this process:
 - i. Date and time of elections, ending by 3pm day of.
 - ii. Bylaws changes at the same time as elections
 - iii. Likely not until January.
 - iv. Need election committee. Possible elections in February or March.
 - v. Rich will talk with Amy to help with the transition of a new statewide elections coordinator.
- f. Sherry will send a letter to the membership via the Presidents re: the annual meeting.
- g. NOTE: The annual MTA meeting will be May 4 and 5 in Boston.

Rich left at 12:08 – voting at 6.

IX. Adjournment – Motion to adjourn at 12:57 by Mark, 2nd by Mike P. PASSED 6-0-0

Next Meeting: Annual meeting at Salem State on November 17 with eboard meeting at 7pm on Thursday, 11-16.

MTA has reserved the Education Association of Worcester (EAW) conference room for the following APA Board meetings:

Dec. 15, 2017

Jan. 19, 2018

April 20, 2018

May 18, 2018

The address is 397 Grove Street, Worcester 01605. Please park in the back parking lot of the Immaculate Conception Church.